

30 Kerk Street
Lindley
Free State
9630



Email: info@optsa.co.za
Tel: 081 593 1374
Website: www.optsa.co.za

Registration Form 2025

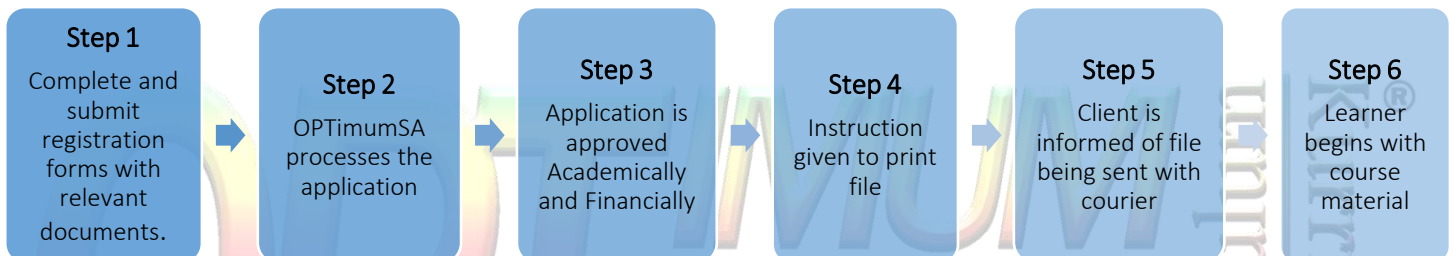
Dear Parent/ Guardian,

Thank you for selecting OPTimumSA Curriculum for your child's education in the comfort of their home.
Our priority is to build a strong academic foundation for your child; to help them achieve optimum results.

The forms attached to this letter are as follows:

- 📄 Learner form
- 📄 Parent/Guardian information along with the terms and conditions. Kindly ensure that you read through all that is required and sign each page.

The Registration process:



For an application to be approved immediately we must receive the completed application forms along with the following documents: (To assist you, kindly tick the box provided to help ensure that you have all that's required)

Forms and Documents checklist	Check
1. Learner form – completed and signed	
2. Pages 3 – 6, completed and signed	
3. Terms and conditions – read and signed	
4. POPIA consent form	
5. Copy of learner's birth certificate/ID	
6. Copy of recent progress report (Term 4 report of previous grade)	
7. Recent copy of parent's ID	
8. Proof of payment / deposit	

Email all forms, proof of payment/ deposit and relevant documents to info@optsa.co.za or accounts@optsa.co.za.

Please note: An application will not be approved until we have received the completed forms, proof of payment and relevant documents. To make the process speedy and hassle free, kindly ensure that you send us all that is required the first time.

We strive to provide you with support for your child's education.

Kind Regards

Miss K. Deschamps
OPTimumSA Representative

Learner Form – only one learner per form

Application form: Grade 1 – 3			
Learner Full Names:		Learner Surname:	
ID Number:		Date of Birth:	
Type of ID: ☐ SA ID ☐ Birth Certificate ☐ Passport ☐ Other			
Gender: ☐ Male ☐ Female		Preferred Language of study content: ☐ English ☐ Afrikaans	
☐ Current Learner ☐ New Learner			

Please note: Information above must be as per Birth Certificate/ Identification Document/ Passport.

Select Grade	☐ Grade 1	☐ Grade 2	☐ Grade 3
Select TWO languages (at least one home language)	☐ English Home Language Or ☐ English First Additional Language And ☐ Afrikaans Huistaal Or ☐ Afrikaans Eerste Addisionele Taal	☐ English Home Language Or ☐ English First Additional Language And ☐ Afrikaans Huistaal Or ☐ Afrikaans Eerste Addisionele Taal	☐ English Home Language Or ☐ English First Additional Language And ☐ Afrikaans Huistaal Or ☐ Afrikaans Eerste Addisionele Taal
Compulsory Subjects	☒ Mathematics/Wiskunde ☒ Life Skills/Lewensvaardigheid	☒ Mathematics/Wiskunde ☒ Life Skills/Lewensvaardigheid	☒ Mathematics/Wiskunde ☒ Life Skills/Lewensvaardigheid

Parent/Guardian Information

Parent/ Guardian information (Details of the person that the learner resides with)		
Same person as account holder? ☐ No ☐ Yes – You do not need to complete this section		
Name:	Surname:	Title:
ID number:	Name and Surname of learner:	
Type of ID: ☐ SA ID ☐ Passport ☐ Other		

Contact details	
Cell no:	Work no:
Email address:	
Residential Address	Postal Address <i>same as Residential Address</i> ☐
Street:	Street:
Suburb:	Suburb:
City/Town:	City/Town:
Province:	Province:
Postal Code:	Postal Code:

Signature of
Parent/ Guardian

Signature of
Account Holder

Date

Package includes	Price	Mark with an ✓ or ✗
Package 1:  Teacher Guides – main source of teaching  Learner Books, Big Books and Readers  Instruction file – Portfolio of Evidence  Parent/Tutor booklet  Submission folders – x1 for each Term  Marking of required tasks  Reports Term 1 to Term 4	R7 500-00	
Package 2:  Instruction file – Portfolio of Evidence  Parent/Tutor booklet  Submission folders – x1 for each Term  Marking of required tasks  Reports Term 1 to Term 4 (Parent purchases Teacher guides, Learner books, Readers and Big Books from their own source, booklist provided by OPTimumSA)	R4 500-00	

 **Package 1 including books takes up to 6 to 8 weeks for learner to receive content, subject to availability from our supplier.**

-  The above packages include marking done by OPTimumSA moderators as well as Term 1 to Term 4 reports.
-  The above packages include the required tasks, tests and exams for the relevant grades.
-  Prices above **DOES NOT** include courier.
-  OPTimumSA sends learner's content to client at OPTimumSA's expense, outstanding books are at client's expense.
-  Parent to send learner's completed content for marking at client's expense.
-  An application will not be approved without the previous grade's progress report.
-  Parents are to register learner with Department of Education, OPTimumSA will not be held responsible.

Payment Method Breakdown for Grade and Package

Payment Method					
Option A	Payment in full for the year (email proof of payment to accounts@optsa.co.za)				
Option B	Deposit with monthly EFT payments (EFT payments - maximum 6 months)				
Grade 1 – 3	Package 1 or 2	Price for the Year	Payment Option	Deposit Amount	Mark with a ✓ or ✗
	Package 1	R7 500-00	A	Not Applicable	
	Package 1	R7 500-00	B	R4 800-00	
	Package 2	R4 500-00	A	Not Applicable	
	Package 2	R4 500-00	B	R2 400-00	

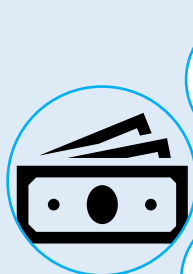
 Signature of
 Parent/ Guardian

 Signature of
 Account Holder

 Date

Account Holder

Account Holder – Person responsible for payment		
Name:	Surname:	Title:
ID number:	Name and Surname of learner:	
Type of ID: ☐ SA ID ☐ Passport ☐ Other		
Contact details		
Cell no:	Work no:	
Email address:		
Residential Address	Postal Address	same as Residential Address ☐
Street:	Street:	
Suburb:	Suburb:	
City/Town:	City/Town:	
Province:	Province:	
Postal Code:	Postal Code:	

Payment method – Section must be completed by account holderSelect **ONE** of the two payment methods**A****Once-off payment**

Immediate full payment as per application.
Payment must be made via EFT/Bank deposit.

B**Monthly EFT payments**

Deposit amount as per application form required at registration.
Deposit to be paid via EFT/Bank deposit. Email proof with application form to accounts@optsa.co.za.
Outstanding amount charged in equal monthly payments, over 3- or 6-month period with an automatic EFT order set up by Client on their bank account.

General terms

- Banking details and reference used for payments must be as per application form.
- No cheques or cash accepted at our office
- Cheques not accepted
- Date of payment with application constitutes agreement in terms of the number of installments, the amount and the start date.
- EFT dates are 1st, 15th and 25th of every month.

Signature of
Parent/ Guardian

Signature of
Account Holder

Date

Select ONE payment method:

A**Once-off payment**☐ I prefer to do a once-off payment_____
Signature: Account Holder_____
Date

OR

B**Monthly EFT payment** – Deposit required with registration☐ I prefer to pay my account via an EFT monthly payment.**General terms**

-  Bank charges of R120-00 are charged on late payments.
-  EFT payment dates are on the 1st, 15th and 25th of each month. Client selects date.
-  An EFT cancellation request must be received in writing five (5) days before the scheduled EFT date.

EFT Calculation:	Total of Package	R _____
	Deposit amount: Package 1: R4 800.00 Package 2: R2 400.00	R _____
	No of Months:	☐ 3 or ☐ 6 months
	Monthly EFT Amount:	R _____
	Date the EFT will be made each month:	☐ 1 st or ☐ 15 th or ☐ 25 th
South African branch: ☐ Yes ☐ No		
I hereby agree to make monthly EFT payments to OPTimumSA from my account with the above-mentioned bank. The monthly EFT amounts set out above or any variable amount pertaining to this agreement and/or registration form. If the payment date falls on a weekend or public holiday, I agree that the monthly EFT payment will be made on the first business day preceding the payment date. If for any reason at all the monthly EFT payment/s have not been made I understand that I will not receive further service from OPTimumSA until the account is not in arrears. I hereby accept that I might have to pay the outstanding fees upfront if numerous payments have been missed. I agree that this agreement may only be cancelled by myself upon provision of written notice to OPTimumSA. OPTimumSA may cede/assign this mandate to any third party if the agreement is also ceded/assigned to that third party. In the absence of such cession/assignment of the agreement, this mandate may not be ceded/assigned to any third party. I understand that all fees for the Academic year must be paid in full by the 1st October of the Academic year of purchase.		

Signature: Account Holder_____
Date

OPTimumSA Banking details:	
Bank:	FNB
Account name:	OPTIMUMSA CURRICULUM KURRIKULUM (PTY) LTD
Account number:	62937344232
Account type:	Business Account
Branch code:	210835
Branch name:	Remote Accounting Opening
Reference:	Learners ID number (email proof of payment to accounts@optsa.co.za)

Delivery MethodCollect from
Distributor

Clients may collect the course material in person from our distributors at the following location: No 30 Kerk Str, Lindley Free State 9630

OR



Courier

OPTimumSA sends Learner content to address provided by Parent/Guardian.

Select ONE method of delivery:**A**☐

Collect from Distributor



OR

B☐

Courier

Physical Address**Building/Complex/Farm:****Street:****City/Town:****Province:****Postal Code:**Signature of
Parent/ GuardianSignature of
Account Holder

Date

Financial Terms and Conditions – Read carefully, sign each page

OPTimumSA Curriculum Kurrikulum (Pty) Ltd (hereinafter referred to as OPTimumSA) is a private company that sells Educational Products and Services. Which include but are not limited to educational programmes and modules, study material, examinations, assignments and support and administration Services (hereinafter referred to as the “Products” and “Services”).

The Parent/Guardian/Account holder referred to in the attached Parent/Guardian/Account holder details, hereby acknowledge the terms and conditions and understand that they are referred to in this agreement as “I/We, my/our, me/us”.

1. This agreement is applicable to the complete application and becomes a binding contract with the remainder of this application after the signing account holder (if different to the Guardian), the Legal Guardian and OPTimumSA’s representative. All terms and conditions in the accompanying application form and the application for monthly payment plan will be binding after signing of the contract by all relevant parties.
2. The Parent/Guardian/Account Holder acknowledges that he/she is fully responsible for all fees and costs with regards to the Products and Services provided by OPTimumSA and accepts the responsibility to pay the full fees and related administration costs on/ before the prescribed dates.
3. I/We acknowledge that all accounts must be settled by the 1st October of the academic year of purchase.
4. I/We realise and undertake to settle our outstanding balance by the 1st October of the academic year purchased with consecutive monthly EFT payments.
5. I/We acknowledge that payment may be made in full or by monthly EFT only.

I/We hereby declare that I/we have read thoroughly, understand and accept the contents of this page as legal and binding.

Signature of Parent/
GuardianSignature of Account
Holder

Date

6. I/We understand that OPTimumSA does not accept cheques.
7. I/We understand that we/I must use the Learners ID number as a reference when making payment/s.
8. I/We understand that we/I must add 3% cash handling fee onto the payment installment or the full amount for cash deposits.
9. I/We acknowledge that monthly EFT payment arrangements must be paid monthly, kept up to date and may not exceed 30 days.
10. I/We understand and agree that this contract must be accompanied with proof of payment either in the full amount, or the entry fee (deposit) with a signed EFT arrangement before any product or service will be delivered or rendered.
11. I/We understand that approval of our application is subject to:
 - a) **Financial approval:** in the case of instalment applications for the Terms and Conditions of our instalment application requirements and subject to settlement of the previous year/s accounts.
 - b) **Academic approval:** by providing proof that our child(ren) has/have completed the previous grade successfully and I/we have submitted a legitimate report to verify the completed grade.
12. I/We acknowledge and agree that OPTimumSA products will remain the property of OPTimumSA as long as payments are due, and balances are owing to OPTimumSA.
13. With the signing of this contract, I/we undertake to pay OPTimumSA according to the agreed amount according to the settlement information as stated and conditions included in the application for monthly EFT plan document that I/we have read, understood and signed.
14. I/We understand that a re-enrolment for a new grade and/or a new student enrolment from the same family will not be considered by OPTimumSA unless the previous year's account has been settled in full.
15. I/We agree that OPTimumSA may withhold the provision of tests, examinations and reports if the account owing to OPTimumSA is in arrears.
16. I/We understand that the payment of OPTimumSA course material, OPTimumSA deposits, interest and any additional OPTimumSA costs must be paid directly to OPTimumSA and not to a third party, for example, a study/ support centre/ tutor.
17. **The Parent/Guardian/Account holder may cancel this agreement within seven (7) days from the date of receipt of application, without incurring any cancellation fees. Client will receive a full refund.**
18. **The Parent/Guardian/Account holder may cancel this agreement within fourteen (14) days of the Products being ready to be dispatched to the nominated address, he/she will however incur cancellation fees. Any cancellation outside of the fourteen (14) day period shall be dealt with in accordance with the OPTimumSA Policy (Changes and Cancellations) and the Parent/Guardian/ Account Holder will remain liable for a percentage of the package price, as well as non-refundable costs.**
19. **I/We accept that I/we are responsible for the full amount of the course material as purchased by me/us regardless of cancellation of attendance to any institution, discontinuation of studies by my/our child(ren) or of any reason whatsoever and no refunds will be given**
20. **I/we accept that all national and/or international delivery costs, for whatever reason, including shipping, courier, postage, packaging, handling and product costs will be for my/our account.**
21. OPTimumSA has the right and my/our approval to verify the information entered onto this application form including and not limited to, obtaining a credit profile from any recognized credit bureau, bank or other business institution, and on receipt of negative information has the right to decline the application for payment terms without prejudice. The decision thereof will be accepted by me/us without dispute or argument.
22. I/We hereby declare and confirm that I/we am/are not bound by a court order (including administration, sequestration and/ or liquidation), and that according to my/our knowledge no such action is pending in the near future.
23. I/We accept the jurisdiction of the Lindley Magistrates Court for all legal actions that may follow or result from the breach of the agreement irrespective of my/our place of residence and accept full liability of all travelling and accommodation costs should I/we be required to attend court in Lindley.
24. The physical address and the email address (if any) that the Parent/Guardian/Account Holder supplies in the Application Form is his/her address for the purpose of delivery of legal notices or any communication with regard to this agreement. The Parent/Guardian/account Holder undertakes to inform OPTimumSA in writing by means of prepaid registered post or email any change of address. OPTimum SA shall be entitled to affix notices to the physical premises in the event the recipient is not present and such affixing shall be sufficient.
25. It is specifically agreed that all rights whatsoever to intellectual property contained in OPTimumSA's Products and Services, whether they are capable of registration or not, and including but not limited to OPTimumSA's name, trading name, educational programmes, study material, examinations, assignments, logo and/or image, remain the sole property of OPTimumSA. The Parent/Guardian/Account Holder acknowledges and agrees that it will be liable for any damages incurred by OPTimumSA, alternatively a minimum amount of R120 000-00 (one hundred and twenty thousand Rand) in the event that the Parent/Guardian/Account Holder copies, reproduces or distributes OPTimumSA's Product and/or study material, or allows any other person to do so when under his/her supervision. OPTimumSA also reserves its right to pursue criminal charges against the Parent/Guardian/Account Holder in the event such infringement.

I/We hereby declare that I/we have read thoroughly, understand and accept the contents of this page as legal and binding.

Signature of Parent/
Guardian

Signature of Account
Holder

Date

Academic Terms and Conditions – Read carefully, sign each page

26. The Parent/Guardian/Account Holder undertakes to ensure compliance with the requirements of the South African Schools Act, 84 of 1996 (as Amended) ("the Act"), in particular:
 - 26.1. In terms of Section 3 of the Act, it is every Legal Guardian's responsibility to ensure that every Learner for whom he/she is responsible attends a school once they reach the appropriate age and as such is educated and trained;
 - 26.2. In terms of Section 51 of the Act, the Legal Guardian of a Learner, of compulsory school going age and who does not attend a public or independent school, must apply to the Head of the applicable Department of Education to register such Learner(s) to receive education at home; and
 - 26.3. The education provided to the Learner will be of a standard not inferior to the standards provided by public schools;
 - 26.4. The Parent/Guardian/Account Holder is also required to ensure that the Learner's progress is assessed in accordance with the applicable laws regulating a Learner's education; and
 - 26.5. The Parent/Guardian/Account Holder will also be required to comply with all other reasonable conditions set out by the Head of the applicable Department of Education. These conditions may differ in each province.
27. I/We acknowledge and agree that the final responsibility for the education and training of my/our child(ren) remains with myself/us as parent(s) and the OPTimumSA is merely a provider of products and services as an aid to support myself/s in my/our child's(rens) education and training responsibilities, and that this is not an enrolment at the Department of Education.
28. I/We acknowledge the I/we must register my/our child(ren) with the Department of Education.
29. I/We acknowledge that OPTimumSA does not register learner/s with the Department of Education.
30. I/We understand and agree that this contract must be accompanied with a certified copy of the Account Holder's identity document before any product and/or services will be delivered or rendered.
31. I/We confirm hereby that I/we take full responsibility for the grade choice as stated on the Learner form.
32. The Parent/Guardian/Account Holder is required to familiarize himself/herself with the requirements and the rules of every Product and Service that is purchased from OPTimumSA, with reference to the appropriate curriculum and subjects as well as the requirements for passing the specific programme and/or subjects. The Parent/Guardian/Account Holder is fully responsible for the choice of Product.
33. The Parent/Guardian/Account Holder guarantees that:
 - 33.1. The information provided on the Application Form is both true and accurate, and this is a material term of the agreement;
 - 33.2. If so requested, additional documentation required by OPTimumSA will be the original document or will be certified as a true copy of the original.
34. I/We agree to thoroughly check and verify the package received from OPTimumSA immediately on receipt and notify OPTimumSA within (5) five working days of any variances between packing sheet, contents and the course material ordered. All corrections that are reported after the five (5) working day period will be at my/our expense, this includes postage, packaging and production costs.
35. I/We undertake and adhere to all the relevant deadlines, subject requirements, year programme, scheduled tests and examination dates, rules and external moderation minimum requirements and standards.
36. I/We accept that marking takes six (6) to eight (8) weeks from the time OPTimumSA receives my/our child(ren)'s content.
37. I/We accept that the Instruction File takes up to (14) days to be ready from the date of the application being approved, also subject to stock availability from OPTimumSA suppliers.
38. I/We accept that the learner books take up to six (6) to eight (8) weeks subject to supply from the publishers, for my/our child(ren) to receive their course material.
39. **I/We understand that there may be delivery delays due to the supply and demand of the publishers should I/we choose the full package option and I/we will not withhold our monthly payments or demand any discounts/refunds should this be the reason of the delay.**
40. I/We undertake to update OPTimumSA in writing of any change in my/our contact details, postal and/or residential address and employment status within (30) thirty days of such occurrence. Should I/we not inform OPTimumSA of these changes we will not hold OPTimumSA responsible of any form of communication and/or correspondence not received and accept the consequences of the breakdown of communication.
41. I/We hereby acknowledge that at the end of the Academic year, once I/we have received my/our child(ren)'s progress report to arrange collection of my/our child(ren)'s content.
42. I/We understand that OPTimumSA will only keep my/our child(ren)'s content in their possession for no longer than a year. I/We understand that my/our child(ren)'s content will be discarded, as it is my/our responsibility to collect the content and keep it for three (3) years as per Department of Education.

I/We hereby declare that I/we have read thoroughly, understand and accept the contents of this page as legal and binding.

Signature of Parent/
Guardian

Signature of Account
Holder

Date

43. Any changes of the curriculum in the 2nd (second) year of any Grade will require a new enrolment for the new academic year. I/We agree that the purchase of these new books if there is any change in the curriculum will be at my/our expense being the Parent/ Guardian/ Account Holder's liability.
44. I/We agree and understand that failure to comply with point 15 and/or point 39 may result in disqualification for my child(ren)'s successful completion of his/her grade and require that the Grade be repeated correctly and in full.
45. I/We agree that the submission and collection of all documentation and or course material will be at my/our expense and I/we will take into consideration the required timeframe of postage to ensure that all documentation is received by OPTimumSA by the required date to receive results timeously. I/We understand that late submissions will delay receiving results within the (6) six to (8) week time frame.
46. I/We understand that OPTimumSA will not be held liable for any missing SBA (School Based Assessment) tasks, tests and examinations, PAT, practical documentation etc. to ensure that the items are secured, I/we agree to scan/photocopy each required item and save electronically/file and will supply the missing items on demand. Should the item not be saved/photocopied, I/we will instruct my/our child(ren) to re-write the missing item.
47. In the event the Parent/Guardian/Account Holder hereby directs that the appropriate Products are to be sent by courier (as selected) by him/her, the Parent/Guardian/Account Holder is deemed to have appointed the courier supplier as his/her agent for the delivery of the Products. The Parent/Guardian/Account Holder hereby indemnifies OPTimumSA against all liability should the courier supplier fail to deliver any or all the Products and assumes responsibility to receive the Products during working hours at the address provided.
48. The Parent/Guardian/Account Holder hereby confirms that the Learner complies with the prescribed guidelines in terms of the chosen OPTimumSA Products as set out from time to time by OPTimumSA, any external moderation Board or any applicable regulatory body. If the Learner fails to submit the required proof when requested to do so by OPTimumSA, OPTimumSA may elect to cancel the Learner's activation and the prescribed cancellation costs will apply as stipulated by the OPTimumSA Policy.
49. I/We agree to uphold the integrity of and the authenticity of the curriculum and completion of the grade by ensuring that all tasks, tests, examinations and marking is done honestly, that the invigilation of tests and examinations is in accordance with the rules and guidelines as laid down by OPTimumSA and Department of Education and that my child(ren) will not have any access to the relevant marking memorandums or learner books whatsoever.
50. I/We agree to read all correspondence received from OPTimumSA thoroughly and take note of any changes of important dates or instructions that may appear in this correspondence from time to time.
51. I/We hereby acknowledge and accept that OPTimumSA has a (14) fourteen-day window period to prepare the purchased products from the date of receipt and acceptance of the required documents, correctly completed application form and proof of payment of either the full amount or the deposit. Failure to supply any of the above and if the documents are not completed or signed correctly will result in a delay in dispatch. OPTimumSA will not be held responsible for the delay in the learner's study program as a result of the incomplete submission.
52. I/We understand that late registrations will not in any way demand a concession on the required work for the grade as prescribed by OPTimumSA and the National CAPS curriculum. My/Our child(ren) will be given the opportunity to catch up and meet the deadline as soon as possible thereafter. I/We understand that no extensions will be given from Term (2) two for the completion of the required work to that point unless written permission is granted by the Head of OPTimumSA.
53. The Parent/Guardian/Account Holder may enter into separate agreement with a Tutor whereby the Tutor makes use of the Products and Services, purchase by the Parent/Guardian/Account Holder in terms of this agreement, in rendering the Tutor's own independent services;
- 53.1. No Tutor is authorised to conclude an agreement for the provision of Products and/or of Services on OPTimumSA's behalf;
- 53.2. A Tutor may not charge or accept payment of any kind in respect of the Products and service (As per point 16, payment to third party);
- 53.3. A Tutor's activation on the OPTimumSA system does not imply accreditation with OPTimumSA;
- 53.4. OPTimumSA does not regulate the services rendered by a Tutor, which are private services and independent from the Products and/or Services offered in terms of this agreement;
- 53.5. I/We understand that OPTimumSA is not answerable for or responsible for any negative actions that may take place at any institute affiliated to or working independently with OPTimumSA.
- 53.6. Any agreement between the Parent/Guardian/Account Holder and a Tutor shall not be construed as part of this agreement. OPTimumSA shall not be responsible of any agreement entered between the Parent/Guardian/Account Holder and a Tutor and the relationship between the Parent/Guardian/Account Holder and such Tutor will not be regulated by this agreement.
54. I/We agree that OPTimumSA or its nominated representatives has access to my/our personal property, computers and storage space for the purpose of protecting OPTimumSA's rights, without prior notification.

I/We hereby declare that I/we have read thoroughly, understand and accept the contents of this page as legal and binding.

Signature of Parent/
Guardian

Signature of Account
Holder

Date

55. I/We understand that concession applications must be accompanied with any relevant medical reports and the expenses related to the implementing of these concessions will be an additional extra for my/our account as and when they fall due.
56. I/We hereby declare that I/we are aware that certain subjects have additional expenses and products required that are not supplied by OPTimumSA such as computer software, equipment for experiments/tests that must be performed for the practical components of certain subjects etc. and that I/we will endeavor to provide these items at my/our expense.
57. I/We hereby declare that I/we am/are aware that OPTimumSA and their subject advisors are not responsible for any additional, extra or remedial classes. If my/our child(ren) requires any such additional help, I/we can request these classes at an additional fee that I/we must arrange individually with a tutor of my choice.
58. This document embodies the full information and enrolment contract and the agreement between me/us and OPTimumSA. Any addition or change to this is null and void, unless the change has been recorded in writing and has been agreed upon and signed by all parties.
59. I/We understand that the responsibility for the completion and submission of the Instruction File with the minimum requirements as per the CAPS document lies with me/us and I/we will ensure that all deadlines and requirements are met as laid down by OPTimumSA.
60. I/We agree that I/we will not use social media to lay complaints or make negative comments. I/We understand that any complaints should be made in writing to the CEO of OPTimumSA. Should my/our child(ren) make any derogatory remarks/complaints on social media, I/we understand that the guilty person will immediately be blacklisted and will not be permitted to enroll with OPTimumSA unless a written apology is made on social media after an apology has been made to OPTimumSA. The apology to be posted on social media must be screened by the CEO of OPTimumSA before posting. OPTimumSA reserves the right to notify all curriculum providers of the misdemeanor.



I/We hereby declare that I/we have read thoroughly, understand and accept the contents of this page as legal and binding.

Signature of Parent/
Guardian

Signature of Account
Holder

Date

Account Holder:

I, _____ (full name and surname), (ID no. _____)
hereby confirm that I have read and fully understand the above terms and conditions and further that I am personally responsible for the payment of the account or any penalty cost or administration fees, as stipulated above and in the Application Form. I bind myself to these terms and conditions.

Thus, done and signed at _____ on this _____ day of _____ 20____

Signature: Account Holder

Legal Guardian (If not account holder):

I, _____ (full name and surname), (ID no. _____)
hereby confirm that I have read and fully understand the above terms and conditions as stipulated above and in the Application Form. I bind myself to these terms and conditions.

Thus, done and signed at _____ on this _____ day of _____ 20____

Signature: Parent/ Legal Guardian

Consent Form

Date: 10/08/2022

FORM OF CONSENT FOR THE COLLECTION AND PROCESSING OF PERSONAL INFORMATION FOR OPTimumSA Curriculum Kurrikulum® (Pty) Ltd

The Protection of Personal Information Act, 4 of 2013, (**POPIA**) regulates and controls the processing, including the collection, use, and transfer, of a person's personal information (**Data Subject**). In terms of POPIA, a person (**Responsible Party**) has a legal duty to collect, use, transfer and destroy (process) another's personal information (**Personal Information**) in a lawful, legitimate and responsible manner and in accordance with the provisions set out under POPIA.

This Informed Consent Notice applies to OPTimumSA as the Responsible Party and to you / the Data Subject, and / or your / the Data Subject's Personal Information which is processed or may be processed by OPTimumSA including any processing of your / the Data Subject's Personal Information by any operators duly appointed by OPTimumSA.

I / Data Subject, the undersigned, hereby:

1. Acknowledge that OPTimumSA will collect my / Data Subject's personal information, including but not limited to name(s), identity number(s) or registration number(s), email address(es), physical address(es), postal address(es), and telephone number(s) (the **Personal Information**);
2. Acknowledge that OPTimumSA may use the special personal information as defined in POPIA (the **Special Personal Information**), which I / Data Subject warrant I / Data Subject am familiar with;
3. Acknowledge that OPTimumSA will use the Personal Information and the Special Personal Information for:
 - a) conducting the business of OPTimumSA; and
 - b) purposes reasonably related and ancillary thereto, (the **Described Uses**);
4. Consent to OPTimumSA processing and further processing the Personal Information and Special Personal Information, including but not limited to collecting, recording, organising, disseminating, and making the Personal Information available, for the Described Uses;
5. Acknowledge that further processing of the Personal Information and Special Personal Information by OPTimumSA may be permitted for the updating or the processing of records with credit control companies, banks and other institutions involved in rating credit in order to verify information, assess credit status guarantees or suretyships;
6. Consent to OPTimumSA collecting the Personal Information and Special Personal Information directly from me / Data Subject and from any other source;
7. Consent to OPTimumSA retaining records of the Personal Information and Special Personal Information for so long as OPTimumSA deems it necessary at its sole discretion; and
8. Accept the contents of this Consent as adequate notification of the collection and processing of the Personal Information and Special Personal Information by OPTimumSA and, insofar as it is necessary, consent to OPTimumSA failing to provide full notification in terms of section 18 of POPIA, which consent is permitted in terms of Section 18(4) of POPIA.

Signed at _____ on this _____ day of _____ 20_____.

Signature: _____

Name: _____

For: _____

[If signing on behalf of a Data Subject] and who warrants authority to sign (please provide a signed document confirming authorisation to sign)